

Considerations in use of Schoolchildren

- ① About the pick-up
 - When you pick up your child after 6:46PM, you are required to pay the extended childcare. When you arrive, please fill in the extended childcare note and pay the extended childcare fee.
 - When you pick up your child, please use the designated parking space and be sure not to park on the road.
 - At pick-up time, please refrain from chatting in the parking lot, because it is dangerous.
 - When a pick-up person is different from the one who was registered on the card, please let us know beforehand.
 - The family who is on duty for garbage, please take the rubbish back home.
- ② When your child is absent from the schoolchild
 - Be sure to inform us (we serve the snacks, so inform us by 13:00, as much as possible.)
 - Schoolchild pupils go home as the normal schoolchild group, so please fill in the school communication notebook to the effect that your child goes home without coming to the after-school day-care center.
 - When your child is absent from school or left school early, let us know.
- ③ About the order of Hotomotto Bento(Lunch) , When the class is shortened or One day Childcare
 - Only the pupil who wants to eat can apply. Fare is different based on the menu.
 - How to Apply Please fill in the order sheet by the previous day of your attendance
 - Collect money We claim you after the long holiday, so please pay within 10 days.
- ④ About Saturday daycare
 - When you apply for Saturday Daycare, please let us know by the previous day.
- ⑤ About the Drugs
 - When your child takes medicine at our after-school nursery school, please tell your child about the management of the medicine and about how to take medicine, and also inform the staff that your child take medicine.
 - We do not take acts such as medication, drug administration, etc., because it is medical practice even if it is the medicine prescribed by a doctor
- ⑥ About child injury, accidents, property damages at school.
 - When it is covered within the sports safety insurance, we pay, but beyond that, guardians must pay for that.
- ⑦ In case of the temporary school closure
 - Temporary school closure a day before or before coming to school
 - We inform you of the school closure, but we close the school in case of the infectious disease in order to prevent from spreading.
 - About the temporary change after the school begins, the school gives us the information. Before the school opens, the child is supposed to stay at school. Please contact us not the school. In case of the disaster, when you want to pick up your child early, we ask the guardians to pick up your child as soon as possible.
- ⑧ About the various notifications
 - When you leave the school, please submit the notification of leaving school 15 days before the previous month.
 - When the childcare fee changes, please submit the notice of change promptly.
 - When your emergency contact number, guardians workplace, house address, phone number is changed, please inform the staff.
- ⑨ Other things
 - When the change clothes are not in the changing bag, we provide the change clothes. In that case, we ask you to do the laundry them.
 - About the underwear and socks, please buy the new ones.

After-school childcare opening hours

Regular childcare	from the time after leaving the school to 18:30 (From 18:46, we ask you additional fee)
1 Day Childcare	from 7:30 to 18:30 (From 18:46 you are required to pay the additional fee.)